



## **EMS Information Bulletin 2013-007**

**DATE:** April 11, 2013

**SUBJECT:** Patient Care Report Submissions

**TO:** EMS Agencies, Regional EMS Councils

**FROM:** Bureau of Emergency Medical Services  
PA Department of Health  
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The Department of Health, Bureau of EMS has noticed a significant amount of PA EMS Agencies that are not submitting Patient Care Report (PCR) data to the Regional Councils in a timely manner or in many cases not at all. As of June 1, 2013, EMS Agencies not submitting PCR data as required in regulations stated below, will be in violation of EMS System Act since the mid 1980's and disciplinary action will be considered.

### **Data and information requirements for ambulance services.**

*(a) Ambulance services licensed to operate in this Commonwealth shall collect, maintain and report accurate and reliable patient data and information for calls for assistance in the format prescribed and on paper or electronic forms provided or approved by the Department. An ambulance service shall file the report for any call to which it responds that results in patient care, assessment or refusal of the patient to be assessed. The report shall be made by completing an EMS patient care report and filing it, within 30 days, with the regional EMS council that is assigned responsibilities for the region in which the ambulance is based. It shall contain information specified by the Department. The Department will publish a list of the data elements and the form specifications for the EMS patient care report form in a notice in the Pennsylvania Bulletin and on the Department's World Wide Web Site. Paper EMS patient care report forms may be secured from regional EMS councils. Electronic reporting shall conform with the requirements published in the Pennsylvania Bulletin notice. The Department will maintain a list of software it has determined to satisfy the requirements for electronic reporting.*

If you have any questions, or need help, please contact your Regional Council for information in getting this resolved.