WebCUR
NEMSIS Uploader

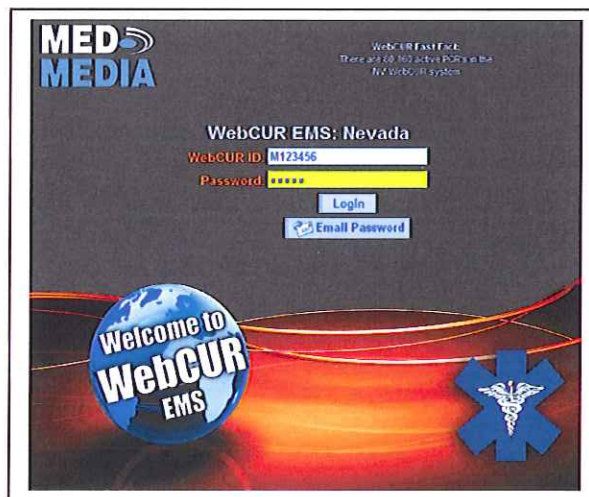## User Manual

Getting Started

Through the power of *WebCUR's* *Web NEMSIS Uploader* and a secure Internet website, agencies now have the ability to import their vendors NEMSIS Data to the States WebCUR Data Repository. Simply follow the steps below for uploading your file.

Uploading your NEMSIS file

1. Create a NEMSIS file from your vendors data collection system application.
2. Connect your computer to the Internet. Make sure your computer meets or exceeds 128-bit Cipher Strength.
3. Once you are connected to the Interent, browse the Internet to your States WebCUR website. *Please refer to* *Appendix A* *in the back of this manual for your States URL site.*
4. After your States WebCUR Login screen displays, enter your agency **WebCUR ID** and **Password** in the text boxes provided.
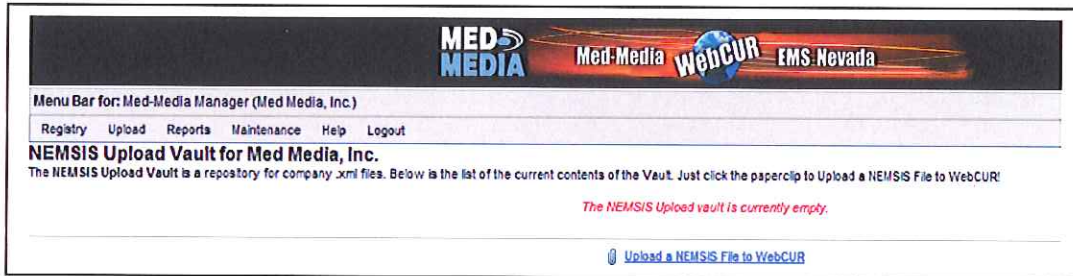
Notes

- The NEMSIS file must meet the **Format** and **Business Rules** described in your States EMS Patient Registry Data Dictionary.
- Please refer to your Company Manager or State EMS representative for your login information.
- Login Passwords are case sensative and need to be entered exactly to access WebCUR.
- This manual will only descibe the WebCUR NEMSIS Uploader process. Please refer to the Med-Media EMStat 4 User manual for a detailed description on other WebCUR menu items.

5. Select the **Login** button to access your WebCUR site. The Login screen is displayed below.

6. Once logged in, select the **Web NEMSIS Uploader** sub menu, which is located under the **Upload** menu. The Upload menu is displayed below.

7. The **Upload Vault** screen displays after selecting the **Web NEMSIS Uploader** sub menu. The Uploader Vault is a repository for company files. **Click** on the **Paperclip** to **Upload** a NEMSIS file to WebCUR. This area will also displays a list of current contents in the Vault. The Uploader Vault screen is displayed below.
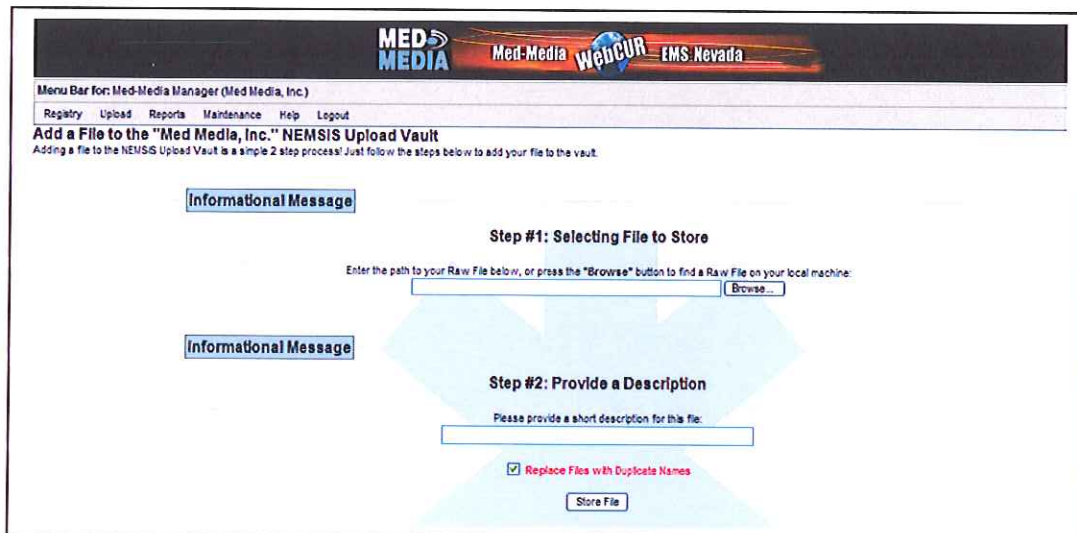

8. Adding a file to the Uploader Vault is a simple 2 step process, which is listed below. Select the **Replace File with Duplicate Names** check box to overwrite the duplicate file with the current one being sent up to the vault. Select the **Store File** button to upload the NEMSIS file to the vault. The Add a File to the Vault screen is displayed below.
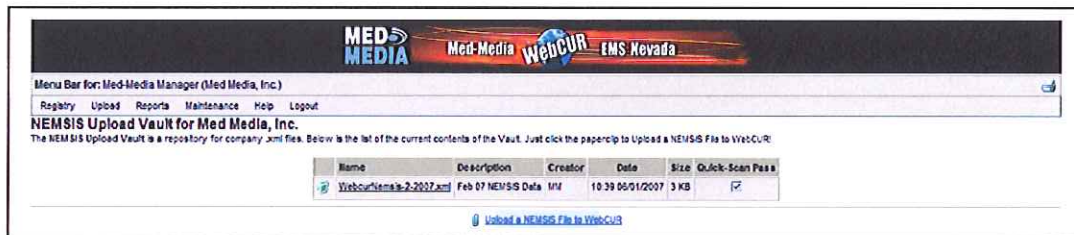
    Note: Once the NEMSIS file has been stored to the vault, the file will be processed to WebCUR within a 24-Hour time span. The processing of the records occurs during lower WebCUR demand and will not happen automatically after the file is uploaded.

    Adding a File Step

    1) Enter the **Path** to your Raw file or **Browse** to find the NEMSIS file on your local machine.

    2) Enter a short **Description** for the file.

9. Once the **Store File** button has been selected, the NEMSIS file will be placed in the vault for WebCUR processing. The uploaded file displays the **Delete** barrel, file **Name**, **Description**, **Creators** name, **Date**, **Size** and the **Quick-Scan Pass** box. The Uploader Vault screen is displayed below.

- **Delete**: Select the *Delete* barrel to remove the uploaded file from WebCUR.

- **Name**: This area displays the *Name* of the upload file.

- **Description**: This area displays the *Description* name of the file.

- **Creator Name**: This area displays the files *Creators* name.

- **Date**: This area displays the *Date* the file was upload.

- **Size**: This area displays the *Size* of the file

- **Quick-Scan Pass box**: This box displays the *Quick-Scan Pass* status of the file. Once the file is imported and stored in the vault for upload, the file will be "**Quick Scanned**" to ensure that it meets the correct file size. If the file **FAILS** the Quick Scan, the file will not upload to WebCUR. The Agency will need to contact their Data Collect Vendor to correct this issue prior to uploading the file into WebCUR.

10. Once the upload has been completed, select the **Logout** menu to *Exit* and *Secure* your WebCUR account.

Appendix A

Med-Media WebCUR website URL's

United States	Website URL
Florida	http://fl.webcur.com
Hawaii	http://hi.webcur.com
Iowa	http://ia.webcur.com
Kansas	http://ks.webcur.com
Montana	http://mt.webcur.com
Nevada	http://nv.webcur.com
New York	http://ny.webcur.com
North Dakota	http://nd.webcur.com
Pennsylvania	http://pa.webcur.com
South Carolina	http://sc.webcur.com
Virginia	http://va.webcur.com

International	Website URL
Siapan	http://mp.webcur.com
Ireland	http://ie.webcur.com
United Kingdom	http://uk.webcur.com

Revisions

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